

*Arbor Preparatory High School  
Board Meeting Minutes  
Thursday, February 4, 2016 at 12:00 pm*

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Meeting held at:

Arbor Preparatory High School  
6800 Hitchingham Road  
Ypsilanti, Michigan 48197

BOARD OF DIRECTORS	PRESENT	UNABLE TO ATTEND
Keith Boruta – Treasurer/Secretary	X	
Andrew Brown – Director		X
Dr. William Kennelly – President	X	

Non-Board Members Attending:

- 1) Dave Angerer – PrepNet Director of Educational Services
- 2) Matt Fancett – Parent and Athletic Boosters President
- 3) Sean McAnally – PrepNet Board Relations
- 4) Patrick Victor – BMCC Director of Field Operations
- 5) Susan Walker – Parent

1. CALL TO ORDER

Dr. Kennelly called the meeting to order at 12:02 p.m. for informational purposes.

2. ROLL CALL

Roll call was taken.

3. PUBLIC COMMENT ON AGENDA ITEMS

There were no public comments on agenda items.

*As revised:*

*- Gym rental policy*

*- Rollover of Athletics funds*

4. MANAGEMENT REPORTS

a. School Leadership Report

Ms. Salazar introduced Mr. Fancett, an Arbor Prep parent and President of the Athletic Boosters. Mr. Fancett shared his background in collegiate athletics administration, and reviewed for the Board his involvement in the Boosters to this point. He provided his perspective on issues such as athletics funding/fundraising, financial transparency, and parental involvement. He also shared his opinion that the Board should consider meeting at a different time of day. The Board responded to his questions and asked that PrepNet report back at the next Board meeting, which Mr. McAnally stated would happen.

Ms. Salazar provided an enrollment and application update, and shared about recent and upcoming enrollment events such as Step Up Days for current 8<sup>th</sup> graders to get a feel for Arbor Prep during the school day.

Ms. Salazar reported on the recent Wellness Policy review that took place to assess the school's progress toward the nutrition and wellness goals stated in the Policy.

- i. 2014-15 M-STEP Results  
The Board reviewed and discussed 2014-15 M-STEP results provided by BMCC and PrepNet. Ms. Salazar, Mr. Angerer, and Mr. McAnally provided additional details and clarification in response to the Board's questions about the data.
  - ii. 2015-16 PSAT Results  
The Board reviewed and discussed the 2015-16 PSAT results. Ms. Salazar, Mr. Angerer, and Mr. McAnally provided additional details and clarification in response to the Board's questions about the results.
  - iii. Fall 2015 Parent Satisfaction Survey Results  
Ms. Salazar reported the results of the fall 2015 Parent Survey. Mr. Angerer shared how the results are used to inform conversations and continual improvement. The Board commended Ms. Salazar and PrepNet for the overall positive results and trajectory.
- b. Board Fund Report  
The Board reviewed the Board Fund Report for activity through January. Mr. Boruta requested if additional detail or insight could be made available to provide an end-of-year projection to ensure the various lines are adequately funded or not being overspent.

5. COMMENTS BY AUTHORIZER

Mr. Victor recapped the January school leaders meeting that took place.

He also provided an update on the school's compliance submissions to-date.

6. DISCUSSION ITEMS

- a. 2<sup>nd</sup> Quarter Financials & Invoices  
The Board reviewed and discussed the 2<sup>nd</sup> Quarter Financials and Invoices.
- b. 2016-17 Board Meetings Calendar  
The Board reviewed and discussed the 2016-17 Board Meetings Calendar. The Board discussed the potential for changing the meeting time.
- c. School Calendar Labor Day Waiver  
Mr. McAnally provided the Board with an overview of the current landscape regarding school calendar requirements, particularly the recent discussions at various levels about the post-Labor Day requirement.

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d. Board Vacancy

The Board welcomed Ms. Walker, an Arbor Prep parent who expressed an interest in potentially serving on the Board. Ms. Walker introduced herself to the Board and responded to questions from the Board. The Board asked PrepNet to follow-up with Ms. Walker regarding the next steps of the Board appointment process.

e. Board Re-Nominations

The Board reviewed the current slate of Board members and upcoming term expirations. It was noted that Mr. Boruta and Mr. Brown's terms were to expire on June 30, 2016. Mr. Boruta expressed his intention and desire to serve an additional three-year term. The Board reviewed the Board reappointment process.

7. ACTION ITEMS

No action was taken.

8. BOARD COMMENTS

No Board comments were made.

9. PUBLIC COMMENT ON NON-AGENDA ITEMS

No public comments on non-agenda items were made.

10. ADJOURNMENT

By consensus, the meeting was adjourned at 1:26 p.m.



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**Officer of the Board Signature**