

*Arbor Preparatory High School  
Board Meeting Minutes  
Thursday, December 1, 2016 at 5:00 pm*

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Meeting held at:

Arbor Preparatory High School  
6800 Hitchingham Road  
Ypsilanti, Michigan 48197

BOARD OF DIRECTORS	PRESENT	UNABLE TO ATTEND
Keith Boruta – Vice President	X	
Andrew Brown – Treasurer		X
Armaan Dandavati – Secretary		X
Dr. William Kennelly – President	X	
Susan Walker – Director	X	

Non-Board Members Attending:

- 1) Dave Angerer – Director of Educational Services, PrepNet
- 2) Ian Campbell – Administrative Assistance, Arbor Prep
- 3) Sean McAnally – Board Representative, PrepNet
- 4) Mark Nesich – BMCC Field Representative
- 5) Ana Salazar – Principal, Arbor Prep

1. CALL TO ORDER

Dr. Kennelly called the meeting to order at 5:07 p.m.

2. ROLL CALL AND BOARD APPROVAL OF THE AGENDA

Roll call was taken.

A motion was made by Mr. Boruta and supported by Ms. Walker to approve the December 1, 2016 Board Meeting Agenda as presented. The motion was approved unanimously.

3. PUBLIC COMMENT ON AGENDA ITEMS

There were no public comments on agenda items.

4. MANAGEMENT REPORTS

a. School Leadership Report

Ms. Salazar presented the recently-released Niche.com school ranking report showing Arbor Prep as the #3 charter high school in Michigan. She also provided an update on college acceptance and scholarships earned by the class of 2017.

She introduced the Board to Mr. Campbell, Administrative Assistant. Mr. Campbell shared his background and current projects. Ms. Walker shared her appreciation for his kindness and professionalism, and the positive first impression he gives to visitors to the school.

Ms. Salazar and Mr. Angerer shared an admissions and marketing update, highlighting the activities taking place to promote the school to area K-8 schools.

b. Board Fund Report

The Board reviewed the most recent Board Fund Report. Mr. McAnally responded to a question from the Board.

5. COMMENTS BY AUTHORIZER

There were no comments by the authorizer.

6. DISCUSSION ITEMS

a. FY2017 Audit Firm Appointment

The Board discussed the appointment of the audit firm for the FY2017 audit.

b. 2017-18 Academy Planning Document

The Board reviewed and discussed the 2017-18 Academy Planning Document.

c. Charter Reauthorization

The Board reviewed the timeline for charter reauthorization. Mr. McAnally responded to questions from the Board about the reauthorization process and logistics.

7. ACTION ITEMS

a. Approval of the November 3, 2016 Board Meeting Minutes

A motion was made by Mr. Boruta and supported by Ms. Walker to approve the November 3, 2016 Board Meeting Minutes as presented. The motion was approved unanimously.

b. Appointment of the FY2017 Audit Firm

A motion was made by Mr. Boruta and supported by Ms. Walker to appoint BDO as the FY2017 Audit firm. The motion was approved unanimously.

c. Approval of the 2017-18 Academy Planning Document

A motion was made by Mr. Boruta and supported by Ms. Walker to approve the 2017-18 Academy Planning Document as presented. The motion was approved unanimously.

*with dates updated to reflect 2017-18*

d. Approval of the Charter Reauthorization Resolution

A motion was made by Mr. Boruta and supported by Ms. Walker to approve the Charter Reauthorization Resolution as presented. The motion was approved unanimously.

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e. Reschedule of January Meeting from January 5 to January 12

A motion was made by Mr. Boruta and supported by Ms. Walker to reschedule the January Board Meeting from Thursday, January 5, 2017 to Thursday, January 12, 2017. The motion was approved unanimously.

8. BOARD COMMENTS

The Board discussed the evening meeting time for future meetings.

9. PUBLIC COMMENT ON NON-AGENDA ITEMS

There were no public comments on non-agenda items.

10. ADJOURNMENT

A motion was made by Mr. Boruta and supported by Ms. Walker to adjourn the meeting. The meeting was adjourned at 5:44 p.m.



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**Officer of the Board Signature**