

Arbor Preparatory High School
Board Meeting Minutes
Thursday, May 4, 2017 at 12:00 pm

Meeting held at:

Arbor Preparatory High School
6800 Hitchingham Road
Arbor, MI 48197

BOARD OF DIRECTORS:	PRESENT	UNABLE TO ATTEND
Keith Boruta – Vice President		X
Andrew Brown – Treasurer	X	
Armaan Dandavati – Secretary		X
Dr. William Kennelly – President	X	
Susan Walker – Director	X	

Non-Board Members Attending:

- 1) Dave Angerer – Director of Educational Services, PrepNet
- 2) Matt Chesney – Teacher, Arbor Prep
- 3) Emily Hurrell – Interim Principal, Arbor Prep
- 4) Sean McAnally – Board Representative, PrepNet
- 5) Aquan Miles – Leadership Team, PrepNet
- 6) Joseph Urban – Board Legal Counsel, Clark-Hill (by phone)
- 7) Pat Victor – Director of Field Operations, BMCC

1. CALL TO ORDER

Dr. Kennelly called the meeting to order at 12:03 p.m.

2. ROLL CALL AND APPROVAL OF AGENDA

Roll call was taken.

A motion was made by Ms. Walker and supported by Mr. Brown to approve the agenda as presented. The motion was approved unanimously.

3. MANAGEMENT REPORTS

a. School Leadership Report

Ms. Hurrell shared recent highlights at Arbor Prep, including being ranked the #2 public high school in Michigan by the *U.S. News & World Report*. The Board discussed promoting this recognition and discussed other marketing efforts.

Mr. Angerer introduced Ms. Miles as another member of the PrepNet leadership team who has been supporting Arbor Prep and Ms. Hurrell in recent months with the leadership transition. Ms. Miles shared her background, including one year as Assistant Principal at Arbor Prep in 2012-13, before opening Taylor Prep in 2013-14 and then serving as Principal at Canton Prep in 2016-17.

b. Board Fund Report

The Board reviewed the latest Board Fund Report.

c. Charter Reauthorization – Board Analysis

The Board reviewed and discussed the draft Board Analysis and received an update on the charter reauthorization process from Mr. McAnally. He shared that Mr. Boruta will attend the reauthorization meeting on June 5 to represent the Board.

4. COMMENTS BY AUTHORIZER

Mr. Victor congratulated Arbor Prep on its recent recognition by the *U.S. News & World Report*, and stated that he was looking forward to the reauthorization meeting in June.

5. PUBLIC COMMENT

There was no public comment.

6. ANNUAL ORGANIZATIONAL MEETING

a. Annual Organizational Appointments and Designations

The Board discussed the annual organizational appointments and designations.

b. Approval of the Annual Organizational Items Resolution

A motion was made by Mr. Brown and supported by Ms. Walker to approve the Annual Organizational Items Resolution designations and appointments:

- Board Officers comprised of Dr. William Kennelly as President, Keith Boruta as Vice President, Andrew Brown as Treasurer, and Armaan Dandavati as Secretary;
- Mr. Brown as Chief Administrative Officer (CAO);
- Dr. Kennelly and Ms. Walker as the Discipline Appeal Committee;
- The PrepNet Board Representative as the Freedom of Information Officer;
- Joseph Urban of Clark-Hill as the Board Legal Counsel;
- Jason Pater as the AHERA Contact; and
- The Principal as the Title VI, Title IX, and Section 504 Coordinator.

The motion was approved unanimously.

7. DISCUSSION ITEMS

a. 3rd Quarter Financials

The Board reviewed and discussed the 3rd quarter financials and invoices. Mr. McAnally answered questions from the Board.

b. 2017-18 School Calendar

The Board reviewed and discussed the proposed 2017-18 school calendar.

- c. 2017-18 Parent and Student Handbook
The Board reviewed and discussed the proposed changes to the 2017-18 Parent and Student Handbook. Ms. Hurrell reviewed the dress code changes. Mr. Urban (by phone) reviewed the legislative background to both the Due Process Procedures section and Student Data Privacy section. Mr. Urban responded to questions from the Board.
- d. 2016-17 Final Amended Budget
The Board reviewed and discussed the 2016-17 final amended budget.
- e. 2017-18 MHSAA Membership Resolution
The Board reviewed and discussed the 2017-18 MHSAA membership resolution.
- f. 2017-18 Washtenaw Career and Technical Education Programs Cooperative Agreement
The Board reviewed and discussed the proposed 2017-18 Washtenaw Career and Technical Education Programs Cooperative Agreement. Mr. McAnally and Mr. Angerer answered questions from the Board.
- g. Criminal History Record Information (CHRI) Update and Resolution
Mr. McAnally summarized the latest status of the Criminal History Record Information process and the Board discussed the proposed resolution concerning the new state system, Criminal History Record Internet Subscription Service (CHRISS).
- h. Board Member Term Renewals
The Board discussed upcoming Board Member Term Renewals. Ms. Walker stated she would renew her term on the Board through the fall until a new parent representative could be identified, as her daughter is graduating this year.

8. BUDGET HEARING

- a. CAO Open the Budget Hearing
A motion was made by Mr. Brown and supported by Ms. Walker to suspend the Regular Board Meeting and call the Budget Hearing to order. The motion was approved unanimously and the Budget Hearing was called to order at 1:38 p.m.
- b. 2017-18 Preliminary Budget Discussion
Mr. Brown facilitated discussion of questions on the budget, stating that he had received a detailed overview of the budget process and assumptions from contact prior to the meeting and did not have any pressing concerns or questions.
- c. Public Comment on 2017-18 Preliminary Budget
There were no public comments on the 2017-18 preliminary budget.
- d. Close the Budget Hearing
A motion was made by Mr. Brown and supported by Ms. Walker to conclude the Budget Hearing and resume the Regular Board Meeting. The motion was approved unanimously and the Regular Board Meeting resumed at 1:43 p.m.

9. ACTION ITEMS

A motion was made by Mr. Brown and supported by Ms. Walker to:

- Approve the Board Analysis for Charter Reauthorization;
- Approve the April 19, 2017 Board Meeting Minutes as presented;
- Approve the 2017-18 School Calendar as presented;
- Approve the 2017-18 Parent and Student Handbook as presented;
- Approve the 2016-17 Michigan General Appropriations Act (2016-17 Final Amended Budget) as presented;
- Approve the 2017-18 Michigan General Appropriations Act (2017-18 Preliminary Budget) as presented;
- Approve the 2017-18 MHSAA Membership Resolution as presented;
- Approve the 2017-18 Washtenaw Career and Technical Education Programs Cooperative Agreement as presented;
- Re-affirm that the Board President is the Authorized Representative for Criminal History Record Information for Arbor Preparatory High School, and approve the school to enter into an agreement with the Michigan State Police for the purposes of appointing personnel to process fingerprint background check results and for meeting the requirements of the Criminal History Record Internet Subscription Service; and
- Nominate Susan Walker for Reappointment to the Board of Directors.

The motion was approved unanimously.

Approval of the Board President to sign Audit Engagement Letter

A motion was made by Mr. Brown and supported by Ms. Walker to approve the Board President to sign the Audit Engagement Letter. The motion was approved unanimously.

10. BOARD COMMENTS

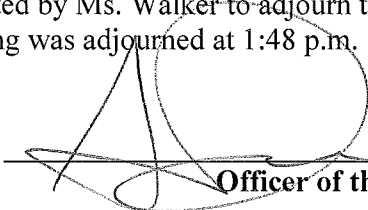
There were no Board comments.

11. PUBLIC COMMENT

There were no public comments.

12. ADJOURNMENT

A motion was made by Mr. Brown and supported by Ms. Walker to adjourn the meeting. The motion was approved unanimously. The meeting was adjourned at 1:48 p.m.



Officer of the Board Signature