

*Arbor Preparatory High School
Board Meeting Minutes
Thursday, October 5, 2017 at 12:00 pm*

Meeting held at:

Arbor Preparatory High School
6800 Hitchingham Road
Ypsilanti, Michigan 48197

BOARD OF DIRECTORS	PRESENT	UNABLE TO ATTEND
Keith Boruta – Vice President	X	
Andrew Brown – Treasurer		X
Armaan Dandavati – Secretary	X	
Dr. William Kennelly – President	X	
Susan Walker – Director	X	

Non-Board Members Attending:

- 1) Dave Angerer – Director of Educational Services, PrepNet
- 2) Danielle Carlson – Assistant Principal, Arbor Prep
- 3) Kelli Davis – Student
- 4) Melissa Fenech – Board Candidate
- 5) Aquan Grant – Principal, Arbor Prep
- 6) Sean McAnally – Board Representative, PrepNet
- 7) Scott Stine – Assistant Principal, Arbor Prep

1. CALL TO ORDER

Dr. Kennelly called the meeting to order at 12:03 p.m.

Dr. Kennelly administered the Oath of Office for Susan Walker for a term expiring June 30, 2020.

2. ROLL CALL AND BOARD APPROVAL OF THE AGENDA AND MINUTES

Roll call was taken.

A motion was made by Mr. Boruta and supported by Mr. Dandavati to approve the October 5, 2017 Board Meeting Agenda as presented. The motion was approved unanimously.

3. PUBLIC COMMENTS ON AGENDA ITEMS

There were no public comments on agenda items.

4. MANAGEMENT REPORTS

a. School Leadership Report

Ms. Grant introduced Ms. Davis, an Arbor Prep senior and Gator of the Month. She spoke about how Arbor Prep has prepared her for college both academically and in “soft skills” such as time management. She answered a question from the Board about her plans after high school.

Ms. Grant described recent and ongoing school marketing efforts, including step-up days for 8th graders in the partner schools.

Ms. Carlson provided a school culture update, and provided an example of a restorative practice in place should an incident of academic dishonesty arise. Ms. Carlson and Mr. Stine answered follow-up questions from the Board about restorative practices and their impact on the school culture, which they described as very positive.

The Board reviewed preliminary NWEA results.

b. 2016-17 Board Funds Rollover

The Board reviewed the 2016-17 rollover resolution, which was discussed in detail in the previous meeting.

c. 2017-18 Board Funds Budget

The Board reviewed the proposed 2017-18 board funds budget, which was discussed in detail at the previous meeting.

5. COMMENTS BY AUTHORIZER

There were no comments by the authorizer.

6. DISCUSSION ITEMS

a. Interview of Board Candidate

Melissa Fenech was introduced to the Board. She provided her background as a long-time parent of Arbor Prep students, and Canton Charter Academy before that. Dr. Kennelly conducted the Board Candidate Interview.

b. Revision to 2017-18 School Calendar

The Board discussed the proposed change to the 2017-18 School Calendar.

c. 2017-18 Teacher/Administrator Evaluation and Employee Certification Warranty

The Board reviewed the 2017-18 Teacher/Administrator Evaluation and Employee Certification Warranty, which was discussed in detail at the last meeting.

- d. MHSAA Baseball Application Resolution
The Board reviewed the MHSAA Baseball Application Resolution, which was discussed in detail at the last meeting. Mr. Stine provided an update on the formation of the baseball team.
- e. Fall 2017 Dual Enrollment
The Board discussed reviewed the list of schools in which Arbor Prep students were dual enrolled in fall 2017. Ms. Grant answered questions from the Board about dual enrollment offerings at Arbor Prep.
- f. E-Rate Consortium Letter of Agency and Form 479
The Board reviewed the annual E-Rate consortium letter and Form 479 certifying compliance with the Children's Internet Protection Act.

7. ACTION ITEMS

- a. Approval of the June 29, August 3, and September 14, 2017 Board Meeting Minutes
A motion was made by Mr. Boruta and supported by Ms. Walker to approve the June 29, August 3, and September 14, 2017 Board Meeting Minutes as presented. The motion was approved unanimously.
- b. Approval of the 2016-17 Board Funds Rollover and 2017-18 Board Funds Budget
A motion was made by Mr. Boruta and supported by Ms. Walker to approve the rollover of 2016-17 resolutions 5002BR0916004 for \$2,289.06 and 5002BR0916005 for \$394.07, and the 2017-18 Board Funds Budget totaling \$37,683.13 as presented. The motion was approved unanimously
- c. Approval of the Revised 2017-18 School Calendar
A motion was made by Mr. Boruta and supported by Ms. Walker to approve the Revised 2017-18 School Calendar as presented. The motion was approved unanimously.
- d. Approval of the Teacher/Administrator Evaluation and Employee Certification Warranty Resolution
A motion was made by Mr. Boruta and supported by Ms. Walker to approve the Teacher/Administrator Evaluation and Employee Certification Warranty Resolution as presented. The motion was approved unanimously.
- e. Approval of the MHSAA Baseball Application Resolution
A motion was made by Mr. Boruta and supported by Ms. Walker to approve the MHSAA Baseball Application Resolution as presented. The motion was approved unanimously
- f. Approval of Fall 2017 Dual Enrollment
A motion was made by Mr. Boruta and supported by Ms. Walker to approve fall 2017 Dual Enrollment. The motion was approved unanimously.

g. Approval of the E-Rate Consortium Letter of Agency and Form 479

A motion was made by Mr. Boruta and supported by Ms. Walker to approve the E-Rate Letter of Agency and Form 479 as presented. The motion was approved unanimously.

h. Nomination of Board Candidate for Appointment

A motion was made by Mr. Boruta and supported by Ms. Walker to nominate Melissa Fenech for appointment to the Board of Directors. The motion was approved unanimously.

8. BOARD COMMENTS

Ms. Fenech responded to a clarifying question from Mr. Boruta.

Ms. Grant and Mr. Angerer responded to a question from Dr. Kennelly about the availability of a physics course/instructor.

9. PUBLIC COMMENT ON NON-AGENDA ITEMS

There were no public comments on non-agenda items.

10. ADJOURNMENT

A motion was made by Mr. Boruta and supported by Ms. Walker to adjourn the meeting. The meeting was adjourned at 1:15 p.m.

Officer of the Board Signature