

*Arbor Preparatory High School
Board Meeting Minutes
Thursday, February 5, 2015 at 12:00 pm*

Meeting held at:

Arbor Preparatory High School
6800 Hitchingham Road
Ypsilanti, Michigan 48197

BOARD OF DIRECTORS	PRESENT	UNABLE TO ATTEND
Keith Boruta – Treasurer	X	
Monty Brown – Director	X	
Robert Crowner – President	X	
Carrie Covington – Secretary	X	
Dr. William Kennelly – Vice President	X	

Non-Board Members Attending:

- 1) Rebecca Adams – Principal, Arbor Prep
- 2) Dave Angerer – Director of Educational Services, PrepNet
- 3) Samantha Lynch – Science Teacher, Arbor Prep
- 4) Sean McAnally – Board Relations, PrepNet
- 5) Ana Salazar – Assistant Principal, Arbor Prep
- 6) Pat Victor – Director of Field Operations, BMCC Charter Schools Office

1. CALL TO ORDER

Dr. Kennelly called the meeting to order at 12:00 p.m.

2. ROLL CALL

Roll call was taken.

3. PUBLIC COMMENT ON AGENDA ITEMS

No public comments on agenda items were given.

4. BOARD APPROVAL OF AGENDA

A motion was made by Mr. Brown and supported by Mr. Boruta to approve the February 5, 2015 Board Meeting Agenda as presented. The motion was approved unanimously.

5. MANAGEMENT REPORTS

a. School Leadership Report

The Board was introduced to Ms. Lynch, a new Science Teacher at Arbor Prep. Ms. Lynch shared her background answered questions from the Board.

Ms. Adams shared and answered questions from the Board about ongoing enrollment efforts, the recently completed Spirit Week, and upcoming testing windows.

The Board reviewed and discussed updated school demographics information and an analysis of student attendance trend year-to-date.

The Board was presented with the school's current Cardiac Emergency Response Plan.

b. Board Fund Report

The Board reviewed the Board Fund Report for activity through January 2015. In response to a question from the Board, Mr. McAnally would follow-up with details about the Graduation line item.

6. COMMENTS BY AUTHORIZER

Mr. Victor comment on the state's ongoing authorizer accountability discussions.

7. DISCUSSION ITEMS

a. 2nd Quarter Financials

The Board reviewed the 2nd Quarter Financials. In response to questions from the Board, Mr. McAnally would follow-up with details on a few of the budget detail lines.

b. 2nd Quarter Invoices

The Board reviewed and discussed the 2nd Quarter Invoices.

c. Personal Profile Update Form

The Board circulated and updated their contact information.

d. Board Meetings Calendar for the 2015-16 School Year

The Board discussed the Board Meetings Calendar for the 2015-16 school year. The September meeting is scheduled for the second Thursday of the month due to the late start of the school year. The Board may adjust the date of the April 2016 meeting depending on the timing of Spring Break.

e. 2014-15 Fall Employee Satisfaction Survey Results

The Board reviewed and discussed the results of the 2014-15 Fall Employee Satisfaction Survey. Mr. Angerer and the School Leadership Team responded to questions and comments from the Board.

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f. 2014-15 Fall Parent Satisfaction Survey Results

The Board reviewed and discussed the results of the 2014-15 Fall Parent Satisfaction Survey. Mr. Angerer and the School Leadership Team responded to questions and comments from the Board.

g. Letter of Agency for E-Rate Funding for the 2015-16 School Year

The Board reviewed and discussed the Letter of Agency for E-Rate Funding for the 2015-16 School Year.

8. ACTION ITEMS

a. Approval of the December 4, 2014 Board Meeting Minutes

A motion was made by Mr. Boruta and supported by Mr. Brown to approve the December 4, 2014 Board Meeting Minutes as presented. The motion was approved unanimously.

b. Approval of the Board Meetings Calendar for the 2015-16 School Year

A motion was made by Mr. Brown and supported by Mr. Boruta to approve the Board Meetings Calendar for the 2015-16 School Year as presented. The motion was approved unanimously.

c. Approval of the Letter of Agency for E-Rate Funding for the 2015-16 School Year

A motion was made by Mr. Boruta and supported by Mr. Brown to approve the Letter of Agency for E-Rate Funding for the 2015-16 School Year as presented. The motion was approved unanimously.

9. BOARD COMMENTS ON NON-AGENDA ITEMS

Mr. Boruta encouraged the School Leadership Team to reach out to private K-8 schools in the area, as parents at these schools are eager for a high quality high school option.

10. PUBLIC COMMENT

No public comments were given.

11. ADJOURNMENT

A motion was made by Mr. Brown and supported by Mr. Boruta to adjourn the meeting. The meeting was adjourned at 1:38 p.m.

Montgomery B. Brown

Officer of the Board Signature