

*Arbor Preparatory High School
Board Meeting Minutes
Thursday, March 5, 2015 at 12:00 pm*

Meeting held at:

Arbor Preparatory High School
6800 Hitchingham Road
Ypsilanti, Michigan 48197

BOARD OF DIRECTORS	PRESENT	UNABLE TO ATTEND
Keith Boruta – Treasurer	X	
Monty Brown – Director	X	
Robert Crowner – President		X
Carrie Covington – Secretary	X	
Dr. William Kennelly – Vice President		X

Non-Board Members Attending:

- 1) Rebecca Adams – Principal, Arbor Prep
- 2) Amy Grover – Registrar, Arbor Prep
- 3) Sean McAnally – Board Relations Representative, PrepNet
- 4) Jason Pater – President, PrepNet
- 5) Ana Salazar – Assistant Principal, Arbor Prep
- 6) Tom Soria – Michigan Virtual University
- 7) Pat Victor – Director of Field Operations, BMCC

1. CALL TO ORDER

Mr. Boruta called the meeting to order at 12:05 p.m.

2. ROLL CALL

Roll call was taken.

3. PUBLIC COMMENT ON AGENDA ITEMS

There were no public comments on agenda item.

4. MANAGEMENT REPORTS

a. School Leadership Report

Ms. Adams introduced Mr. Soria of Michigan Virtual University. Mr. Soria thanked the Board for having him, and stated that Arbor Prep will be recognized at the upcoming MACUL conference as having the highest passing rate of any school in Michigan on Michigan Virtual courses.

The Board engaged in a discussion with Mr. Soria and the School Leadership Team about online courses. Ms. Grover shared that the Michigan Virtual platform, its registration process, and its online teachers are the most responsive and well-organized of the many online providers available to Arbor Prep students who wish to enroll in these supplemental online courses. Ms. Salazar clarified for the Board that online courses are available to students only after exhausting Arbor Prep's course offerings or if there is an unavoidable scheduling conflict with other courses in the student's schedule. There is a process in place to ensure students are able to succeed in an online learning environment.

In the School Leadership Report, the Board engaged Mr. McAnally, Mr. Pater, and the School Leadership Team in a discussion about applications for 2015-16 and projected enrollment. Ms. Adams shared with the Board the team's recent and upcoming enrollment and marketing events and initiatives.

b. Board Fund Report

The Board reviewed the Board Fund Report for activity through February 2015.

Ms. Adams and Ms. Salazar presented a proposed use of unallocated Board Funds. The Board discussed the proposal.

5. COMMENTS BY AUTHORIZER

Mr. Victor stated he had a recorded audit review to share with the Board and offered to wait until public comment, which the Board accepted.

6. ANTI-BULLYING POLICY HEARING

A motion was made by Mr. Brown and supported by Ms. Covington to open the Anti-Bullying Policy Hearing. The motion was approved unanimously. Mr. Boruta opened the hearing at 1:15 p.m.

The Board reviewed the proposed changes to the school's Anti-Bullying Policy, reflective of recent changes to state law regarding cyberbullying. The changes were drafted by the Board's legal counsel, Joe Urban. Specifically, cyberbullying is explicitly mentioned in the policy; previously it had been the school's policy to enforce cyberbullying under the "electronic communications" language in the previous policy. Additionally, language was added regarding maintaining student confidentiality throughout the investigation and reporting process as required by law.

Mr. Boruta provided an opportunity for public comment on the proposed changes to the Anti-Bullying Policy. No public comments were given.

A motion was made by Mr. Brown and supported by Ms. Covington to close the Anti-Bullying Policy Hearing. The motion was approved unanimously. Mr. Boruta closed the hearing at 1:20 p.m.

7. DISCUSSION ITEMS

a. Revision to the Medical Health Policy

The Board reviewed and discussed the proposed revisions to the Medical Health Policy. The changes are reflective of provisions of state law regarding epinephrine auto-injectors (epi-pens) and were drafted by the Board's legal counsel, Joe Urban.

b. Board Member Reappointments

The Board discussed the upcoming expiration of Dr. Kennelly's and Carrie Covington's terms on the Board.

Mr. McAnally shared with the Board that he had reached out to Dr. Kennelly in advance of the meeting; Dr. Kennelly wishes to be nominated for reappointment for an additional three-year term.

Ms. Covington stated she needed to review her availability at work before deciding on renewing her term.

8. ACTION ITEMS

a. Approval of the February 5, 2015 Board Meeting Minutes

A motion was made by Mr. Brown and supported by Ms. Covington to approve the February 5, 2015 Board Meeting Minutes as presented. The motion was approved unanimously.

b. Approval of the Revision to the Anti-Bullying Policy

A motion was made by Mr. Brown and supported by Ms. Covington to approve the Revision to the Anti-Bullying Policy as presented. The motion was approved unanimously.

c. Approval of the Revision to the Medical Health Policy

A motion was made by Mr. Brown and supported by Ms. Covington to approve the Revision to the Medical Health Policy as presented. The motion was approved unanimously.

d. Nomination of Dr. Kennelly to an Additional Term Expiring June 30, 2018

A motion was made by Mr. Brown and supported by Ms. Covington to nominate Dr. Kennelly for reappointment to an additional term expiring June 30, 2018. The motion was approved unanimously.

e. Nomination of Ms. Covington to an Additional Term Expiring June 30, 2018

The nomination for reappointment of Ms. Covington was tabled for a later meeting.

f. Board Fund Request

A motion was made by Mr. Brown and supported by Ms. Covington to add the Board Fund Request as Action Item 8f. The motion was approved unanimously.

A motion was made by Mr. Brown and supported by Ms. Covington to approve the Board Fund Request in the amount of \$6,103.53, comprising:

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- An additional \$2,000 for graduation expenses, raising the total for Resolution 5002BR0914001 to \$4,000
- An additional \$3,103.53 for student trips (transportation), raising the total for Resolution 5002BR0914003 to \$4,103.53
- \$1,000 in a new allocation for Student Incentives

9. BOARD COMMENTS ON NON-AGENDA ITEMS

The Board discussed the date of the next meeting conflicting with Spring Break. A motion was made by Mr. Brown and supported by Mr. Boruta to reschedule the next Arbor Prep Board meeting for Thursday, April 2, 2015 at 12:00 p.m. The motion was approved unanimously.

10. PUBLIC COMMENT

Mr. Pater shared an update on Mr. Crowner, stating he was currently in the hospital and regretted not being able to attend the meeting.

Mr. Victor presented the recorded audit review of Arbor Prep's 2013-14 audited financials and answered questions the Board asked.

11. ADJOURNMENT

By consent, the meeting was adjourned at 1:45 p.m.



Officer of the Board Signature