

*Arbor Preparatory High School
Board Meeting Minutes
Thursday, August 20, 2015 at 12:00 pm*

Meeting held at:

Arbor Preparatory High School
6800 Hitchingham Road
Ypsilanti, Michigan 48197

BOARD OF DIRECTORS	PRESENT	UNABLE TO ATTEND
Keith Boruta – Treasurer/Secretary	X	
Monty Brown – Vice President	X	
Dr. William Kennelly – President		X

Non-Board Members Attending:

- 1) Rebecca Adams – Assistant Principal, Arbor Prep
- 2) Andrew Brown – Guest
- 3) Emily Hurrell – Assistant Principal, Arbor Prep
- 4) John Losen – Guest
- 5) Sean McAnally – Board Relations, PrepNet
- 6) Ana Salazar – Principal, Arbor Prep
- 7) Pat Victor – BMCSO Director of Field Operations

1. CALL TO ORDER

Mr. Brown called the meeting to order at 12:03 p.m. for informational purposes.

2. ROLL CALL AND BOARD APPROVAL OF THE AGENDA

Roll call was taken.

3. PUBLIC COMMENT ON AGENDA ITEMS

No public comments on agenda items were given.

4. MANAGEMENT REPORTS

a. School Leadership Report

Ms. Salazar reported on the recent Gator Picnic event for new and returning families. Anticipated new and returning enrollment was discussed. Ms. Salazar introduced the Board to the new school leadership team, comprised of Ms. Salazar as Principal and Ms. Adams and Ms. Hurrell as part-time administrators and part-time instructors.

Ms. Salazar also reported on the recent 9th grade Gator Camp event, and Arbor Prep's MHSAA Good Sportsmanship Award in recognition of having no violations by students or coaching staff in the 2014-15 season.

NWEA and Advanced Placement (AP) results were presented and discussed. Ms. Salazar presented the annual Bullying and Harassment Report, and the results were discussed.

b. Board Fund Report

The final 2014-15 Board Funds Report was discussed. Mr. McAnally explained that the unused portion approved resolutions would be rolled into the available balance via resolution at the next meeting. The first 2015-16 Board Funds Report was presented; Ms. Salazar stated that a proposal for new resolutions would be forthcoming.

c. Michigan School “Early Warning” Law

The Board reviewed and discussed information about the new “Early Warning” laws that recently went into effect. Mr. McAnally stated that while Arbor Prep is included on a preliminary list compiled by the state under the new law, the school’s agreement with PrepNet ensures the educational program is delivered regardless of fluctuations to state revenue, and that PrepNet has and will continue to comply with the additional reporting requirements under the law.

5. COMMENTS BY AUTHORIZER

Mr. Victor provided an update from the BMCSO regarding the number of required meetings per year.

Mr. Boruta thanked Mr. Victor for the recent Board forum sponsored by the BMCSO and shared his thoughts with the Board about the event.

6. DISCUSSION ITEMS

a. 2014-15 Audit Engagement Letter

The Board reviewed and discussed the 2014-15 Audit Engagement Letter from BDO.

b. 2015-16 Curriculum Updates

The Board reviewed and discussed the 2015-16 Curriculum Updates. Ms. Salazar commented specifically on the new Personal Finance course being offered this year by Arbor Prep staff.

c. Board Vacancies

The Board discussed their current two vacancies. Mr. Losen and Mr. Andrew Brown introduced themselves to the Board and answered questions from the Board.

7. ACTION ITEMS

a. Approval of the May 7, 2015 Board Meeting Minutes

Tabled for a future meeting.

b. Approval of the 2015-16 Curriculum Updates

Tabled for a future meeting.

- c. Approval of the 2014-15 Board Funds Rollover Resolution
Tabled for a future meeting.

8. BOARD COMMENTS ON NON-AGENDA ITEMS

Ms. Salazar answered a question from the Board about the status of the traffic circle construction timeline near the school; her understanding is that the project would be completed by the time school begins and it should not affect school traffic flow. On a related note, Ms. Salazar informed the Board that the transit authority is piloting this fall a bus route that would drop off and pick up near Arbor Prep before and after school hours.

9. PUBLIC COMMENT

No public comments were given.

10. ADJOURNMENT

The meeting was adjourned at 1:30 p.m.



Officer of the Board Signature