

*Arbor Preparatory High School
Board Meeting Minutes
Thursday, September 10, 2015 at 12:00 pm*

Meeting held at:

Arbor Preparatory High School
6800 Hitchingham Road
Ypsilanti, Michigan 48197

BOARD OF DIRECTORS	PRESENT	UNABLE TO ATTEND
Keith Boruta – Treasurer/Secretary	X	
Monty Brown – Vice President	X	
Dr. William Kennelly – President	X	

Non-Board Members Attending:

- 1) Andrew Brown – Guest
- 2) Armaan Dandavati – Guest
- 3) Emily Hurrell – Assistant Principal, Arbor Prep
- 4) John Losen – Guest
- 5) Sean McAnally – Board Relations, PrepNet
- 6) Jason Pater – President, PrepNet
- 7) Ana Salazar – Principal, Arbor Prep

1. CALL TO ORDER

Dr. Kennelly called the meeting to order at 12:01 p.m.

2. ROLL CALL AND BOARD APPROVAL OF THE AGENDA

Roll call was taken.

A motion was made by Mr. Boruta and supported by Mr. Brown to approve the May 7, 2015 Board Meeting Agenda as amended to add Criminal History Record Information Resolution as Discussion Item 7d and Action Item 8h. The motion was approved unanimously.

3. PUBLIC COMMENT ON AGENDA ITEMS

No public comments on agenda items were given.

4. BOARD CANDIDATE INTERVIEW

Dr. Kennelly conducted the BMCC Board Applicant Interview of Andrew Brown, who was introduced to the Board at a prior meeting as a potential Board candidate and expressed his desire to seek nomination for the vacant position on the Board.

5. MANAGEMENT REPORTS

a. School Leadership Report

Ms. Salazar and Ms. Hurrell presented the School Leadership Report, reporting on pre-opening teacher professional development and instructional planning. They reported a solid first few days of the new school year and that enrollment was up slightly compared to the same time the prior year. The School Leadership Team and the Board discussed 10th to 11th grade attrition and strategies the school continues to implement to position Arbor Prep as an attractive choice in a community with many high-quality school choice options.

b. Board Fund Report

i. *2014-15 Board Fund Rollover Resolution*

The Board reviewed the 2014-15 Board Fund Rollover Resolution.

ii. *2015-16 Board Fund Budget*

Ms. Salazar presented the proposed 2015-16 Board Fund Budget and answered questions from the Board about comparisons to the prior year. Ms. Salazar stated that new initiatives for 2015-16 include FIRST Robotics, as well as additional support for Debate Club.

6. COMMENTS BY AUTHORIZER

No comments by the authorizer were made.

7. DISCUSSION ITEMS

a. Annual Teacher Evaluation and Certification Warranty Resolution

The Board reviewed the annual required Teacher Evaluation and Certification Warranty Resolution. Mr. McAnally provided additional detail on the Teacher Evaluation System.

b. 2015-16 Curriculum Revisions

The Board reviewed the 2015-16 Curriculum Revisions that were also presented and discussed at the previous meetings.

c. Board Vacancies

The Board was re-introduced to John Losen, a former Arbor Prep Board member who was attending as a guest while determining if his schedule would allow him to commit to another term on the Board.

The Board was also introduced to Armaan Dandavati, who shared his background as a recent University of Michigan graduate, computer engineer, and graduate of a top-5 public charter school in west Michigan. He spoke of his passion for school choice and his willingness and availability to serve as a Board member. The Board asked additional questions and thanked Mr. Dandavati for visiting.

d. Criminal History Record Information

The Board reviewed the policy memo concerning CHRI from the Michigan State Policy, and discussed options for designating the Authorized Recipient for the school. Mr. McAnally and Mr. Pater provided additional details, including an update on conversations between PrepNet and the Board's legal counsel on the school's options.

8. ACTION ITEMS

a. Approval of the May 7, 2015 Board Meeting Minutes

A motion was made by Mr. Boruta and supported by Mr. Brown to approve the May 7, 2015 Board Meeting Minutes as presented. The motion was approved unanimously.

b. Approval of the August 20, 2015 Board Meeting Minutes

A motion was made by Mr. Boruta and supported by Mr. Brown to approve the August 20, 2015 Board Meeting Minutes as presented. The motion was approved unanimously.

c. Approval of the 2014-15 Board Fund Rollover Resolution

A motion was made by Mr. Boruta and supported by Mr. Brown to approve the 2014-15 Board Fund Rollover Resolution totaling \$4,353.71 as presented. The motion was approved unanimously.

d. Approval of the 2015-16 Board Fund Budget

A motion was made by Mr. Boruta and supported by Mr. Brown to approve the 2015-16 Board Fund Budget as presented totaling \$39,353.71 and comprised of \$26,853.71 for Athletics, \$2,000 for Music, \$2,000 for Art, \$3,000 for Student Clubs, \$500 for Student Incentives, \$2,000 for Field Trips, and \$3,000 for Graduation. The motion was approved unanimously.

e. Approval of the Annual Teacher Evaluation and Certification Warranty Resolution

A motion was made by Mr. Boruta and supported by Mr. Brown to approve the Annual Teacher Evaluation and Certification Warranty Resolution as presented. The motion was approved unanimously.

f. Approval of the 2015-16 Curriculum Revisions

A motion was made by Mr. Brown and supported by Mr. Boruta to approve the 2015-16 Curriculum Revisions as presented. The motion was approved unanimously.

g. Nomination of Andrew Brown for Board Appointment

A motion was made by Mr. Boruta and supported by Mr. Brown to nominate Andrew Brown for appointment to the Board. The motion was approved unanimously.

h. Criminal History Record Information Resolution

A motion was made by Mr. Brown and supported by Mr. Boruta to designate Dr. Kennelly as the school's Authorized Recipient for Criminal History Record Information, and also authorizes Dr. Kennelly to serve as the school's authorized representative for purposes of negotiating and executing an agreement with an approved Authorized Recipient, should the

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school identify and enter into an agreement with an approved Authorized Recipient. The motion was approved unanimously.

9. BOARD COMMENTS ON NON-AGENDA ITEMS

Mr. Boruta requested that, in the future, PrepNet and the School Leadership Team provide Board-actionable items (e.g. Board Fund Budget) in advance of the meeting with the Board Packet.

10. PUBLIC COMMENT

Mr. Pater congratulated the School Leadership Team on a smooth and successful first few days of school. The Board echoed Mr. Pater's comments.

11. ADJOURNMENT

A motion was made by Mr. Brown and supported by Mr. Boruta to adjourn the meeting. The meeting was adjourned at 1:09 p.m.



Officer of the Board Signature