

*Arbor Preparatory High School
Board Meeting Minutes
Thursday, November 5, 2015 at 12:00 pm*

Meeting held at:

Arbor Preparatory High School
6800 Hitchingham Road
Ypsilanti, Michigan 48197

BOARD OF DIRECTORS	PRESENT	UNABLE TO ATTEND
Keith Boruta – Treasurer/Secretary	X	
Andrew Brown – Director	X	
Monty Brown – Vice President	X	
Dr. William Kennelly – President	X	

Non-Board Members Attending:

- 1) David Anderson – Teacher, Arbor Prep
- 2) Dave Angerer – Director of Educational Services, PrepNet
- 3) Armaan Dandavati – Board Candidate
- 4) Emily Hurrell – Assistant Principal, Arbor Prep
- 5) John LaFramboise – BDO (via phone)
- 6) Sean McAnally – Board Relations, PrepNet
- 7) Ana Salazar – Principal, Arbor Prep

1. CALL TO ORDER

Dr. Kennelly called the meeting to order at 12:02 p.m.

Dr. Kennelly administered the Oath of Office to Andrew Brown for a term of office on the Board of Directors of Arbor Preparatory High School.

2. ROLL CALL AND BOARD APPROVAL OF THE AGENDA

Roll call was taken.

A motion was made by Montgomery Brown and supported by Andrew Brown to approve the November 5, 2015 Board Meeting Agenda as presented. The motion was approved unanimously.

3. PUBLIC COMMENT ON AGENDA ITEMS

No public comments on agenda items were given.

4. 2014-15 AUDIT REPORT

Mr. LaFramboise presented the 2014-15 Audited Financial Statements and answered questions from the Board regarding the audit.

5. MANAGEMENT REPORTS

a. School Leadership Report

Ms. Salazar introduce Mr. Anderson, who spoke about his background as an engineer and math teacher and his involvement with the Arbor Prep robotics team. He provided an overview of FIRST Robotics and answered questions from the Board. The Board thanked Mr. Anderson for his positive contribution to the life of the school.

The Board reviewed and discussed the fall NWEA results.

Ms. Hurrell noted the students honored at the recent Moral Focus assembly who were recognized by Arbor Prep staff as demonstrating strong character and virtue in the first few months of school.

b. Board Fund Report

The Board reviewed and discussed the Board Fund Report showing activity through October.

c. Criminal History Record Information (CHRI) Update

Mr. McAnally provided a final update on the Criminal History Record Information (fingerprint background check) issue. The Board reviewed and discussed the agreement with Grosse Ile Township School District that was executed by the Board President on the Board's behalf since the last meeting.

6. COMMENTS BY AUTHORIZER

No authorizer comments were given.

7. DISCUSSION ITEMS

a. 1st Quarter Financials

The Board reviewed and discussed the 1st Quarter Financials and invoices. Mr. Angerer and Mr. McAnally answered a question from the Board about a line item.

b. 2015-16 Amended Budget

The Board reviewed and discussed the 2015-16 amended budget as presented. Mr. McAnally provided additional background details on the calculations and variables that go into the amended budget.

c. 2016-17 Offered Seats

The Board reviewed and discussed the proposed 2016-17 offered seats schedule. Mr. McAnally provided additional explanation for the assumptions driving the figures.

d. 2015-16 Audit Firm Appointment

The Board discussed the appointment of an audit firm for the 2015-16 audit.

e. Board Vacancy

The Board discussed the current vacancy on the Board.

Montgomery Brown stated that due to a work relocation out of state, he would not be able to continue serving on the Board after the January meeting. He emphasized the authorizer requirement of filling the vacancy with a parent representative and asked Ms. Salazar to assist the Board in connecting interested parents to the opportunity to serve in this way.

Dr. Kennelly interviewed Mr. Dandavati, who answered questions from other Board members about his desire and qualifications to serve as a Board member. Mr. Angerer spoke of his shared background with Mr. Dandavati as a former student of his, and stated Mr. Dandavati represents the vanguard of a generation of charter school alumni who successfully completed college and are beginning their careers.

8. ACTION ITEMS

a. Approval of the September 10, 2015 Board Meeting Minutes

A motion was made by Mr. Boruta and supported by Montgomery Brown to approve the September 10, 2015 Board Meeting Minutes as presented. The motion was approved unanimously.

b. Approval of the Fingerprint Processing Agreement with Grosse Ile Township School District

A motion was made by Mr. Boruta and supported by Montgomery Brown to approve the fingerprint processing agreement with Grosse Ile Township School District as presented. The motion was approved unanimously.

c. Approval of the 2015-16 Amended Budget

A motion was made by Mr. Boruta and supported by Montgomery Brown to approve the 2015-16 Michigan General Appropriations Act (Amended Budget) as presented. The motion was approved unanimously.

d. Approval of the 2016-17 Offered Seats

A motion was made by Montgomery Brown and supported by Mr. Boruta to approve the 2016-17 Offered Seats as presented. The motion was approved unanimously.

e. Approval of the 2015-16 Audit Firm

A motion was made by Montgomery Brown and supported by Mr. Boruta to approve BDO as the audit firm for the 2015-16 financial audit. The motion was approved unanimously.

f. Nomination of Armaan Dandavati for Board Appointment

A motion was made by Montgomery Brown and supported by Mr. Boruta to nominate Armaan Dandavati for appointment to the Board. The motion was approved unanimously.

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9. BOARD COMMENTS

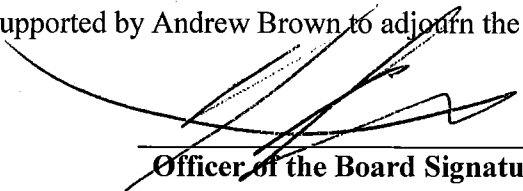
No Board comments were given.

10. PUBLIC COMMENT ON NON-AGENDA ITEMS

Ms. Salazar provided the Board with an update on a recent development with the athletics program and boosters.

11. ADJOURNMENT

A motion was made by Montgomery Brown and supported by Andrew Brown to adjourn the meeting. The meeting was adjourned at 1:47 p.m.



Officer of the Board Signature