

*Arbor Preparatory High School
Board Meeting Minutes
Thursday, March 3, 2016 at 12:00 pm*

Meeting held at:

Arbor Preparatory High School
6800 Hitchingham Road
Ypsilanti, Michigan 48197

BOARD OF DIRECTORS	PRESENT	UNABLE TO ATTEND
Keith Boruta – Treasurer/Secretary	X	
Andrew Brown – Director	X	
Armaan Dandavati – Director	X	
Dr. William Kennelly – President	X	

Non-Board Members Attending:

- 1) Dave Angerer – PrepNet Director of Educational Services
- 2) Emily Hurrell – Arbor Prep Assistant Principal
- 3) Michael Jones – Arbor Prep Parent
- 4) Casey Jones – Arbor Prep Parent
- 5) Laura Kaleefey – PrepNet Controller
- 6) Sean McAnally – PrepNet Board Relations
- 7) Ana Salazar – Arbor Prep Principal
- 8) Pat Victor – BMCC Field Representative
- 9) Susan Walker – Board Candidate

1. CALL TO ORDER

Dr. Kennelly called the meeting to order at 12:03 p.m.

2. ROLL CALL AND BOARD APPROVAL OF THE AGENDA

Roll call was taken.

A motion was made by Mr. Boruta and supported by Mr. Brown to approve the February 4, 2016 Board Meeting Agenda as presented. The motion was approved unanimously.

3. PUBLIC COMMENT ON AGENDA ITEMS

Michael Jones indicated he would comment later in Public Comment on Non-Agenda Items.

4. MANAGEMENT REPORTS

a. School Leadership Report

Ms. Salazar provided an enrollment and application update. She also summarized ongoing instructional rounds as an additional tool for teachers to learn and grow from best practices in instruction.

Ms. Salazar summarized the recently-completed School Data Analysis component of the School Improvement Plan process, sharing areas of strength and growth that emerged from a review of demographic, achievement, process, and perception data, and that would be addressed in goals, objectives, and activities to be presented at a future meeting.

The Board reviewed fall-to-winter NWEA achievement and growth results. Mr. McAnally, Ms. Salazar, and Mr. Angerer answered questions from the Board about the results.

Ms. Hurrell provided a staffing update and summarized the February Moral Focus assembly and students recognized for outstanding demonstration of Moral Focus.

b. Board Fund Report

The Board reviewed the latest Board Fund Report.

c. General Fund Athletics Activity Report

Ms. Kaleefey, PrepNet Controller, introduced herself to the Board and spoke about athletics funding and accounting at Arbor Prep. Specifically, she detailed the revenue sources and expense categories for athletics and club activity, and noted that the school's athletics program as a whole has operated at a loss and is supplemented by other areas of the general budget. She reminded the Board that PrepNet has begun managing the Athletics Boosters finances this year, via an agency account, to ensure proper tracking and transparency of revenues and expenses.

To address a concern raised at a prior meeting, she noted that fundraising revenue coded to specific teams, sports, or clubs at the point of deposit will roll over into the next fiscal year for the specific team, sport, or club to the extent it was not spent in the current fiscal year.

Mr. Boruta stated that he has been in contact with PrepNet. The Board thanked Ms. Kaleefey for her report.

5. COMMENTS BY AUTHORIZER

Mr. Victor summarized the recent Board Training event and thanked Arbor Prep Board Members for attending. He provided an update on school compliance, and announced another upcoming training event.

6. DISCUSSION ITEMS

a. 2016-16 Board Meetings Calendar

The Board reviewed and discussed the 2016-17 Board Meetings Calendar. In soliciting feedback from parents in attendance, the Board discussed alternating meetings between noon and 5:00 p.m.

2016-17 School Calendar

Mr. McAnally provided an update on the status of the school calendar for the 2016-17 school year.

b. Board Vacancy

Dr. Kennelly administered the oath of office to Armaan Dandavati.

Dr. Kennelly conducted the Board Applicant Interview for Susan Walker, who reiterated her desire to serve on the Board.

c. Board Term Renewals

Mr. Boruta and Mr. Brown each stated their intention to be reappointed to an additional term.

d. Election of Officers

The Board discussed a revised slate of officers due to the resignation of Vice President Montgomery Brown after the January Board meeting.

7. ACTION ITEMS

a. Approval of the December 3, 2015 Board Meeting Minutes

A motion was made by Mr. Boruta and supported by Mr. Brown to approve the December 3, 2015 Board Meeting Minutes as presented. The motion was approved unanimously.

b. Approval of the February 4, 2016 Board Meeting Minutes

A motion was made by Mr. Boruta and supported by Mr. Brown to approve the February 4, 2016 Board Meeting Minutes as amended. The motion was approved unanimously.

c. Approval of Board Term Renewals

A motion was made by Mr. Brown and supported by Mr. Dandavati to approve the reappointment of Mr. Boruta and Mr. Brown to additional three-year terms. The motion was approved unanimously.

d. Approval of the Election of Officers

A motion was made by Mr. Brown and supported by Mr. Dandavati to approve the election of officers resolution:

- President: Dr. William Kennelly
- Vice President: Keith Boruta
- Secretary: Armaan Dandavati
- Treasurer: Andrew Brown

e. 2016-17 Board Meeting Calendar

A motion was made by Mr. Boruta and supported by Mr. Brown to approve the 2016-17 Board Meeting Calendar as amended. The motion was approved unanimously.

f. Cancellation of the April 7, 2016 Regular Board Meeting

A motion was made by Mr. Boruta and supported by Mr. Brown to cancel the April 7, 2016 Regular Board Meeting. The motion was approved unanimously.

8. BOARD COMMENTS

Mr. Boruta stated he will continue conversations with PrepNet regarding the athletics matters raised at recent meetings. He requested Ms. Salazar review with Arbor Prep staff the process to make requests for supplemental resources via Board Funds and other sources. He also asked Ms. Salazar to review with applicable staff the school's Facility Rental Policy and ensure the process is followed.

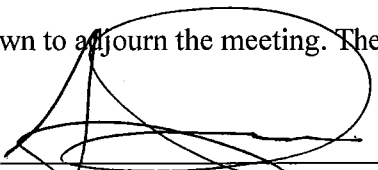
Ms. Kaleefey responded to a question from the Board about the rollover process for club/sport fundraising activity from year to year.

9. PUBLIC COMMENT ON NON-AGENDA ITEMS

Mr. and Mrs. Jones shared with the Board their concerns with the process and outcome for a recent incident with student athletes, coaches, and Arbor Prep administration, stating they did not feel the matter was adequately resolved to their satisfaction. The Board asked clarifying questions and thanked the Joneses for sharing their concerns, and stated the Board would also hear from the School Leadership Team to fully understand the matter and move forward.

10. ADJOURNMENT

A motion was made by Mr. Boruta and supported by Mr. Brown to adjourn the meeting. The meeting was adjourned at 2:11 p.m.



Officer of the Board Signature