

*Arbor Preparatory High School  
Board Meeting Minutes  
Thursday, November 3, 2016 at 12:00 pm*

---

Meeting held at:

Arbor Preparatory High School  
6800 Hitchingham Road  
Ypsilanti, Michigan 48197

BOARD OF DIRECTORS	PRESENT	UNABLE TO ATTEND
Keith Boruta – Vice President	X	
Andrew Brown – Treasurer	X	
Armaan Dandavati – Secretary	X	
Dr. William Kennelly – President	X	
Susan Walker – Director	X	

Non-Board Members Attending:

- 1) Dave Angerer – Director of Educational Services, PrepNet
- 2) Jaime Goetz – Special Education Supervisor, PrepNet
- 3) Emily Hurrell – Assistant Principal, Arbor Prep
- 4) John LaFramboise – BDO (via phone)
- 5) Ana Salazar – Principal, Arbor Prep
- 6) Joseph Urban – Board Legal Counsel

1. CALL TO ORDER

Dr. Kennelly called the meeting to order at 12:07 p.m.

2. ROLL CALL

Roll call was taken.

3. PUBLIC COMMENT ON AGENDA ITEMS

There were no public comments on agenda items.

4. MANAGEMENT REPORTS

a. School Leadership Report

Ms. Salazar provided an enrollment and marketing update, sharing with the Board several upcoming events including Step-Up Days for current 8<sup>th</sup> graders.

The Board reviewed Fall NWEA results. Mr. Angerer and Ms. Salazar answered questions from the Board about the results.

Ms. Hurrell shared a staffing update.

b. Board Fund Report

The Board reviewed the Board Fund Report.

c. Special Report: Special Education Cross-Indicator Analysis

Mr. Goetz shared the Cross-Indicator Analysis submitted to the state regarding a compliance issue from the 2014-15 school year.

5. COMMENTS BY AUTHORIZER

There were no comments by the authorizer.

6. 2015-16 AUDITED FINANCIAL STATEMENTS (presented by BDO)

Mr. LaFramboise reviewed the FY2016 Audited Financial Statements (via phone) and answered questions the Board asked.

7. COMMENTS BY BOARD LEGAL COUNSEL

Mr. Urban stated it was his pleasure to serve the school and Board.

8. DISCUSSION ITEMS

a. 1<sup>st</sup> Quarter Financials & Invoices

The Board reviewed the 1<sup>st</sup> quarter financials and invoices.

b. 2016-17 Amended Budget

The Board reviewed the proposed 2016-17 amended budget. Mr. Angerer answered a question from the Board about the PrepNet contribution line item.

c. 2017-18 E-Rate Consortium and CIPA Compliance

Mr. McAnally explained the 2017-18 E-Rate Consortium and CIPA compliance assurance.

9. ACTION ITEMS

a. Approval of the September 8, 2016 Board Meeting Minutes

A motion was made by Mr. Boruta and supported by Mr. Brown to approve the September 8, 2016 Board Meeting Minutes as presented. The motion was approved unanimously.

b. Approval of the 2016-17 Amended Budget

A motion was made by Mr. Dandavati and supported by Mr. Boruta to approve the 2016-17 Amended Budget as presented. The motion was approved unanimously.

*Arbor Preparatory High School  
Board Meeting Minutes  
Thursday, November 3, 2016 at 12:00 pm*

---

c. Approval of the 2017-18 E-Rate Consortium and CIPA Compliance

A motion was made by Mr. Boruta and supported by Mr. Brown to approve the 2017-18 E-Rate Consortium and CIPA Compliance as presented. The motion was approved unanimously.

10. BOARD COMMENTS

Dr. Kennelly reflected on the recent BMCC Board Training event.

11. PUBLIC COMMENT ON NON-AGENDA ITEMS

There were no public comments on non-agenda items.

12. ADJOURNMENT

A motion was made by Mr. Boruta and supported by Mr. Brown to adjourn the meeting. The meeting was adjourned at 1:04 p.m.

  
\_\_\_\_\_  
**Officer of the Board Signature**