

*Arbor Preparatory High School
Board Meeting Minutes
Thursday, May 10, 2018 at 12:00 pm*

Meeting held at:

Arbor Preparatory High School
6800 Hitchingham Road
Ypsilanti, Michigan 48197

BOARD OF DIRECTORS	PRESENT	UNABLE TO ATTEND
Keith Boruta – Vice President	X	
Andrew Brown – Treasurer		X
Armaan Dandavati – Secretary		X
Dr. William Kennelly – President	X	
Melissa Fenech – Director	X	

Non-Board Members Attending:

- 1) Dave Angerer – Director of Educational Services, PrepNet
- 2) Danielle Carlson – Assistant Principal, Arbor Prep
- 3) Aquan Grant – Principal, Arbor Prep
- 4) Sean McAnally – Board Representative, PrepNet
- 5) Scott Stine – Assistant Principal, Arbor Prep
- 6) Joseph Urban – Board Legal Counsel, Clark-Hill
- 7) Pat Victor – Director of Field Operations, BMCC

1. CALL TO ORDER

Dr. Kennelly called the meeting to order at 12:02 p.m.

2. ROLL CALL AND BOARD APPROVAL OF AGENDA

Roll call was taken.

A motion was made by Mr. Boruta and supported by Ms. Fenech to approve the agenda as presented. The motion was approved unanimously.

3. PUBLIC COMMENT

There was no public comment.

4. MANAGEMENT REPORTS

Ms. Grant, Mr. Stine, and Ms. Carlson delivered the School Leadership Report and responded to questions from the Board. They noted a request from the Board for prior month and year-over-year enrollment trends in the report in future meetings.

Mr. McAnally reviewed the latest StudentTracker report showing post-secondary enrollment trends.

The Board reviewed and discussed the latest Board Funds Report.

The Board reviewed and discussed the 3rd Quarter Financials. Mr. Angerer and Mr. McAnally answered questions from the Board on the financials.

5. COMMENTS BY AUTHORIZER

Mr. Victor congratulated Ms. Grant on her nomination, and thanked Mr. Urban for presenting at the recent BMCC Charter Schools Office Board and Leadership Training.

6. ANNUAL ORGANIZATIONAL MEETING

The Board discussed the annual designations and appointments, including a new slate of Board Officers in light of Mr. Dandavati not renewing his term on the Board.

A motion was made by Mr. Boruta and supported by Ms. Fenech to approve the Annual Organizational Items Resolution:

- Board Officers comprised of Dr. William Kennelly as President, Keith Boruta as Vice President, Andrew Brown as Treasurer, and Melissa Fenech as Secretary;
- The Board Treasurer as the Chief Administrative Officer, and the Chief Financial Officer (CFO) of PrepNet as the agent of the CAO to assist the CAO in the performance of the CAO's duties under the Budgeting and Accounting Act;
- The Discipline Appeal Committee comprised of Dr. Kennelly and Ms. Fenech;
- The PrepNet Board Representative as the Freedom of Information (FOIA) contact;
- Joseph Urban, Clark-Hill as the Board Legal Counsel;
- Jason Pater as the AHERA Contact; and
- The Principal as the Title IV, Title IX, and Section 504 Contact.

The motion was approved unanimously.

7. BUDGET HEARING

a. CAO Open the Budget Hearing

A motion was made by Mr. Boruta and supported by Ms. Fenech to suspend the regular Board meeting and call the Budget Hearing to order. The motion was approved unanimously and the Budget Hearing was called to order at 12:55 p.m.

- b. 2018-19 Preliminary Budget Discussion
The Board reviewed the 2018-19 preliminary budget. Mr. Angerer answered questions from the Board.
- c. Public Comment on 2018-19 Preliminary Budget
There was no public comment on the 2018-19 preliminary budget.
- d. Close the Budget Hearing
A motion was made by Mr. Boruta and supported by Ms. Fenech to adjourn the Budget Hearing and resume the regular Board meeting. The motion was approved unanimously and the budget hearing adjourned at 1:11 p.m.

8. DISCUSSION ITEMS

- a. 2017-18 Final Amended Budget
The Board reviewed and discussed the 2017-18 final amended budget.
- b. 2018-19 Parent and Student Handbook
The Board reviewed and discussed the proposed changes to the 2018-19 Parent and Student Handbook. A change was noted to replace references to “Monday Electives” with “After-School Electives”.
- c. Board Response to Reauthorization Feedback
The Board reviewed the draft Board Response to Reauthorization Feedback and provided slight modifications to the draft for final submission to BMCC.
- d. Board Vacancy
The Board discussed the upcoming Board vacancy. Mr. Boruta noted an individual who has expressed interest; Mr. McAnally noted he is arranging for a meeting/tour with the individual and Ms. Grant and Dr. Kennelly in the near future.

9. ACTION ITEMS

A motion was made by Mr. Boruta and supported by Ms. Fenech to:

- Approve the April 12, 2018 Board Meeting Minutes as amended to correct the attendees list;
- Approve the April 12, 2018 Discipline Appeal Committee Meeting Minutes as presented;
- Approve the 2018-19 Parent and Student Handbook as presented with the change to after-school electives references;
- Approval of the 2017-18 Michigan General Appropriations Act (2017-18 Amended Budget) as presented;
- Approval of the 2018-19 Michigan General Appropriations Act (2018-19 Preliminary Budget) as presented; and
- Approval of the Board President to sign the Audit Engagement Letter

The motion was approved unanimously.

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10. BOARD COMMENTS

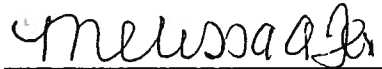
Mr. Boruta commented on enrollment, and Mr. Angerer responded.

11. PUBLIC COMMENT

There was no public comment.

12. ADJOURNMENT

The meeting was adjourned at 1:32 p.m.



Officer of the Board Signature