

*Arbor Preparatory High School
Board Meeting Minutes
Thursday, November 8, 2018 at 12:00 pm*

Meeting held at:

Arbor Preparatory High School
6800 Hitchingham Road
Ypsilanti, Michigan 48197

BOARD OF DIRECTORS	PRESENT	UNABLE TO ATTEND
Keith Boruta – Vice President		X
Andrew Brown – Treasurer	X	
Dr. William Kennelly – President	X	
Melissa Fenech – Secretary	X	

Non-Board Members Attending:

- 1) Dave Angerer – Director of Educational Services, PrepNet
- 2) Brittany Cook – Field Representative, BMCC
- 3) Aquan Grant – Principal
- 4) John LaFramboise – BDO (by phone)
- 5) Sean McAnally – Board Representative, PrepNet

1. CALL TO ORDER

Dr. Kennelly called the meeting to order at 12:00 p.m.

2. ROLL CALL AND BOARD APPROVAL OF AGENDA

Roll call was taken.

A motion was made by Mr. Brown and supported by Ms. Fenech to approve the agenda as presented. The motion was approved unanimously.

3. PUBLIC COMMENT

There were no public comments.

4. COMMENTS BY AUTHORIZER

Ms. Cook noted the school's on-time and complete compliance rating and that there is a vacancy on the Board.

5. DISCUSSION & ACTION ITEMS

a. 2017-18 Audited Financial Statements

By phone, Mr. LaFramboise of BDO presented the 2017-18 Audited Financial Statements and took questions from the Board.

b. 2018-19 Amended Budget

The Board reviewed the 2018-19 amended budget. Mr. Brown and Dr. Kennelly noted they received an email from the PrepNet Controller with additional background information on the budget; they reported no questions or concerns.

c. Early Middle College

Ms. Grant and Mr. Angerer introduced the school's plans to apply for an Early Middle College program at Arbor Prep that, if approved, would expand dual enrollment opportunities for students, including a five-year program resulting in 60+ credit hours or an Associate's degree and high school diploma earned at the same time. They described current plans for how the program would be structured on-site and the timeline for implementation. Mr. McAnally noted that the resolution includes required language for the application concerning the five-year course plan.

d. FY2019 1st Quarter Financials and Invoices

The Board reviewed the FY2019 1st quarter financials and invoices.

e. Approval of 2018-19 Online and Dual Enrollment

The Board reviewed 2018-19 online courses outside the Michigan Virtual University catalog (none) and dual enrollment providers and courses.

f. Board Vacancy

Ms. Grant noted an individual who has toured the school and is interested in learning more about the Board vacancy, who unfortunately could not make today's meeting.

A motion was made by Mr. Brown and supported by Ms. Fenech to:

- Approve the 2018-19 Amended Budget as presented;
- Approve the Early Middle College Resolution as presented;
- Approve the FY2018 Audited Financial Statements as presented;
- Approve the FY2019 1st Quarter Financials and Invoices as presented;
- Approve the October 4, 2018 Board Meeting Minutes as presented;
- Approve the 2018-19 Online and Dual Enrollment as presented

The motion was approved unanimously.

6. MANAGEMENT REPORTS

Ms. Grant presented the School Leadership Report, noting the recent Respect Celebration, current enrollment, Instructional Rounds professional development, parent-teacher conferences currently underway, and upcoming open house event.

The Board reviewed and discussed the School Scorecard. Mr. McAnally noted the fall staff, student, and parent engagement results would be available at the next meeting.

7. BOARD COMMENTS

The Board made plans to sign holiday cards for each staff member at the next meeting.

8. PUBLIC COMMENT

There were no public comments.

9. ADJOURNMENT

The meeting was adjourned at 12:27 p.m.

Officer of the Board Signature