

*Arbor Preparatory High School  
Board Meeting Minutes  
Thursday, April 4, 2019 at 12:00 pm*

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Meeting held at:  
Arbor Preparatory High School  
6800 Hitchingham Road  
Ypsilanti, Michigan 48197

BOARD OF DIRECTORS	PRESENT	UNABLE TO ATTEND
Keith Boruta – Vice President	X	
Andrew Brown – Treasurer		X
Dr. William Kennelly – President	X	
Melissa Fenech – Secretary	X	

Non-Board Members Attending:

- 1) Travis Batt – Principal, Arbor Prep
- 2) Brittany Cook – Field Representative, BMCC
- 3) Carlos Hall – Instructional Coach, Arbor Prep
- 4) Sean McAnally – Board Representative, PrepNet
- 5) Jason Pater – President, PrepNet

1. CALL TO ORDER

Dr. Kennelly called the meeting to order at 12:01 p.m.

2. ROLL CALL AND BOARD APPROVAL OF AGENDA

Roll call was taken.

A motion was made by Mr. Boruta and supported by Ms. Fenech to approve the agenda as presented. The motion was approved unanimously.

3. PUBLIC COMMENT ON AGENDA ITEMS

There were no public comments on agenda items.

4. MANAGEMENT REPORTS

a. School Leadership Report

Mr. Batt delivered the School Leadership Report. He spoke about activities Moral Focus virtues of Encouragement and Compassion for March and April, provided an enrollment update, shared the results of the Early College Program application cycle, gave an update on the School Improvement Planning process, and talked about recent and upcoming partner middle school visits.

b. 2017-18 Accountability Index Report

The Board reviewed and discussed the 2017-18 Accountability Index Report. Mr. Batt and Mr. Hall answered questions about math proficiency and growth, and attendance.

c. Monthly Financials

The Board reviewed the monthly financials.

5. COMMENTS BY AUTHORIZER

Ms. Cook reminded the Board of the BMCC Board Training on 4/23.

6. DISCUSSION ITEMS

a. Charter Reauthorization Update

The Board reviewed the memo from Board Legal Counsel summarizing the enclosed charter reauthorization documents.

*Lease Agreement and Due Diligence Questionnaire*

The Board reviewed the BMCC-proposed revisions to the Lease Agreement. The Board also reviewed the Lease Due Diligence Questionnaire as completed by Mr. Boruta and Mr. Urban since the last meeting.

*Services Agreement and Due Diligence Questionnaire*

The Board reviewed the BMCC-proposed edit to the Services Agreement. The Board also reviewed and discussed the Educational Service Provider (ESP) Due Diligence Questionnaire as prepared by Mr. Urban.

*Additional Due Diligence*

The Board reviewed and discussed the Additional Due Diligence Questionnaire compiled by Mr. Urban at the request of BMCC's legal counsel.

7. ACTION ITEMS

A motion as made by Mr. Boruta and supported by Ms. Fenech to:

- Approve the March 7, 2019 Board Meeting Minutes as presented;
- Approve the Revised Lease Agreement as presented;
- Receive and file the Lease Due Diligence Questionnaire as presented;
- Approve the Revised Services Agreement as presented;
- Approve the Educational Service Provider Due Diligence Questionnaire as presented; and
- Approve Counsel's Response to the Additional Due Diligence Questionnaire as presented

The motion was approved unanimously.

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8. PUBLIC COMMENT ON NON-AGENDA ITEMS

Mr. Pater congratulated the girls' basketball team for making it to the state finals, losing by just two points in overtime.

9. BOARD COMMENTS

Mr. McAnally updated the Board on Mr. Biskner's appointment, handing out a copy of his application and distributing reference interview forms to be completed as soon as possible.

Dr. Kennelly noted he would not be able to attend the 5/2 meeting due to knee surgery.

Mr. Batt answered a question from the Board about vaccinations.

10. ADJOURNMENT

The meeting was adjourned at 1:01 p.m.



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**Officer of the Board Signature**