

*Arbor Preparatory High School
Board Meeting Minutes
Thursday, May 9, 2019 at 12:00 pm*

Meeting held at:

Arbor Preparatory High School
6800 Hitchingham Road
Ypsilanti, Michigan 48197

BOARD OF DIRECTORS	PRESENT	UNABLE TO ATTEND
Keith Boruta – Vice President	X	
Andrew Brown – Treasurer	X	
Dr. William Kennelly – President		X
Melissa Fenech – Secretary	X	

Non-Board Members Attending:

- 1) Travis Batt – Principal
- 2) John Biskner – Board Member Nominee
- 3) Brittany Cook – Representative, BMCC
- 4) Carlos Hall – Behavior Specialist
- 5) Laura Kaleefey – Controller, PrepNet
- 6) Sean McAnally – Board Representative, PrepNet
- 7) Jason Pater – President, PrepNet

1. CALL TO ORDER

Mr. Boruta called the meeting to order at 12:02 p.m.

2. ROLL CALL AND APPROVAL OF AGENDA

Roll call was taken.

A motion was made by Mr. Brown and supported by Ms. Fenech to approve the agenda as presented. The motion was approved unanimously.

3. PUBLIC COMMENT

There were no public comments.

4. MANAGEMENT REPORTS

Mr. Batt recapped recent events and pointed out the upcoming student of the month assembly focused on May’s Moral Focus virtue of integrity. He provided an update on the School Improvement Plan progress, including goal focus areas, and answered questions from the Board. He answered questions from the Board about enrollment trends.

The Board reviewed and discussed the recent *Bridge Magazine* and *U.S. News & World Report* Best High Schools reports.

The Board reviewed the latest Board Funds Report and Mr. Batt answered questions from the Board.

Ms. Kaleefey presented the monthly financials and invoices and answered questions from the Board.

5. COMMENTS BY AUTHORIZER

Ms. Cook shared a compliance report.

6. ANNUAL ORGANIZATIONAL MEETING

The Board discussed annual organizational matters. A motion was made by Mr. Brown and supported by Ms. Fenech to approve the Annual Organizational Items Resolution to:

- Appoint Board Officers comprised of Dr. William Kennelly as President, Keith Boruta as Vice President, Andrew Brown as Treasurer, and Melissa Fenech as Secretary;
- Designate the Board Treasurer as the school's Chief Administrative Officer (CAO) and designate the PrepNet Chief Financial Officer as the agent of the CAO to assist the CAO with the performance of the CAO's duties under the Budgeting and Accounting Act;
- Designate Dr. Kennelly and Ms. Fenech as the Discipline Appeal Committee to hear and act on due process appeals for long-term suspension and expulsion per the Parent and Student Handbook;
- Designate the PrepNet Board Representative as the school's FOIA Officer;
- Appoint Joseph Urban, Clark Hill PLC, as Board Legal Counsel;
- Designate Jason Pater as the school's AHERA Contact; and
- Designate the Principal as the school's Title VI, Title IX, and Section 504 Coordinator

The motion was approved unanimously.

7. BUDGET HEARING

a. CAO Open the Budget Hearing

A motion was made by Mr. Brown and supported by Ms. Fenech to suspend the regular meeting and open the budget hearing. The motion was approved unanimously. The budget hearing was opened at 12:50 p.m.

b. 2019-20 Preliminary Budget Discussion

Ms. Kaleefey presented the 2019-20 preliminary budget and answered questions from the Board. The Board discussed the proposed budget.

c. Public Comment on 2019-20 Preliminary Budget

There were no public comments on the 2019-20 preliminary budget.

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d. Close the Budget Hearing

The budget hearing was adjourned at 1:03 p.m. and the regular meeting resumed.

8. DISCUSSION ITEMS

a. 2018-19 Final Amended Budget

Ms. Kaleefey presented the 2018-19 final amended budget and answered questions from the Board.

b. 2019-20 Parent and Student Handbook

The Board reviewed the proposed 2019-20 Parent and Student Handbook.

c. Revision to 2019-20 School Calendar

The Board reviewed the proposed revision to the 2019-20 School Calendar.

9. ACTION ITEMS

A motion was made by Ms. Fenech and supported by Mr. Brown to:

- Approve the April 4, 2019 Board Meeting Minutes as presented;
- Approve the 2019-20 Parent and Student Handbook as presented;
- Approve the 2018-19 Michigan General Appropriations Act (2018-19 Amended Budget) as presented;
- Approve the 2019-20 Michigan General Appropriations Act (2019-20 Preliminary Budget) as presented;
- Approve the Board President to sign the Audit Engagement Letter; and
- Approve the Revised 2019-20 School Calendar as presented

The motion was approved unanimously.

10. PUBLIC COMMENT

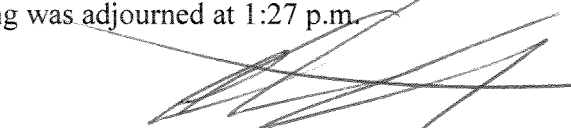
Ms. Fenech commented on the school's valedictorian/salutatorian selection criteria.

11. BOARD COMMENTS

There were no Board comments.

12. ADJOURNMENT

A motion was made by Mr. Brown and supported by Ms. Fenech to adjourn the meeting. The motion was approved unanimously. The meeting was adjourned at 1:27 p.m.



Officer of the Board Signature